

**SVKM's Narsee Monjee College of Commerce and Economics
(Autonomous)
Vile Parle (West), Mumbai 400056**

FYJC Commerce Second Term Common Exam Syllabus - 2023

<p><u>ENGLISH</u> Prose - 1.1 to 1.6 Poetry - 2.1 to 2.6 Drama - 4.1- 4.3b Grammar and Writing skills as per syllabus</p>	<p><u>MATHEMATICS AND STATISTICS (COMMERCE)</u></p> <p>Paper - I</p> <ol style="list-style-type: none">1) Functions2) Series and Series3) Complex numbers4) Locus and Straight line5) Determinants6) Limits7) Continuity8) Differentiation <p>Paper - II</p> <ol style="list-style-type: none">1) Partition Values2) Measures of Dispersion3) Skewness4) Bivariate Frequency Distribution and Chi Square Statistic5) Correlation6) Permutations & Combinations7) Probability8) Linear Inequations9) Commercial Mathematics
<p><u>ECONOMICS</u></p> <ol style="list-style-type: none">1. Basic concepts of Economics2. Money3. Partition Values4. The Economy of Maharashtra5. Rural development in India6. Population in India7. Unemployment in India8. Poverty in India9. Economic policy of India Since 199110. Economic planning in India	

<p><u>FRENCH</u></p> <p>Chap 0 - Chap 8</p> <p>Bilan 1, 2, 3, 4.</p>	<p><u>ORGANIZATION OF COMMERCE AND MANAGEMENT</u></p> <p>CH. 1 introduction of Commerce and Business</p> <p>CH. 2 Trade</p> <p>CH. 3 Small Scale Industry and Business</p>
<p><u>INFORMATION TECHNOLOGY</u></p> <p>Chapter 1 :- Basic of Information Technology</p> <p>Chapter 2 :- Introduction to DBMS</p> <p>Chapter 3 :- Impressive Web Designing</p> <p>Chapter 4 :- Cyber Law</p>	<p>Ch.4 Forms of Business Organization-1</p> <p>Ch. 5 Forms of Business Organization--2</p> <p>Ch.6 Institutes Supporting Business</p> <p>Ch-7. Business Environment</p> <p>CH. 8 Introduction to Management</p>
<p><u>SECRETARIAL PRACTICE</u></p> <p>CH. 1 Secretary</p> <p>CH. 2 Joint Stock Company</p> <p>CH. 3 Formation of a company</p> <p>CH. 4 Documents related to Formation of a Company</p> <p>CH. 5 Members of a company</p> <p>Ch.6 Directors and Key Managerial Personnel of a company</p> <p>Ch.7 Company Meetings-1</p> <p>Ch.8 Company Meetings-2</p> <p>Ch.9 Business Communication skills of Secretary</p> <p>Ch.10 Correspondence with Directors</p> <p>Ch.11 Correspondence with Bank</p> <p>Ch.12 Correspondence with Statutory Authorities</p>	<p><u>BOOK KEEPING AND ACCOUNTANCY</u></p> <p>Chapter -1- Introduction to Book Keeping and Accountancy</p> <p>Chapter -2- Meaning and Fundamental of Double Entry Book Keeping</p> <p>Chapter – 3 – Journal</p> <p>Chapter – 4 – Ledger</p> <p>Chapter – 5 – Subsidiary Books</p> <p>Chapter – 6 – Bank Reconciliation Statement</p> <p>Chapter – 7 - Depreciation</p> <p>Chapter – 8 – Rectification of Errors</p> <p>Chapter – 9 - Final Accounts of a Proprietary Concern</p> <p>Chapter – 10 – Single Entry System</p>

MARATHI**मराठी गद्य विभाग**

१. मामू
३. अशी पुस्तक
५. परिमळ
७. माणूस बांधूया !
९. वहिनीचा 'सुसाट' सल्ला

पद्य विभाग-

४. झाडांच्या मनात जाऊ
६. दवात आलीस भल्या पहाटे
१०. शब्द
१२. पैजण

साहित्य प्रकार विभाग**नाटक- साहित्यप्रकार परिचय**

१. हसवा फसवी
२. ध्यानीमनी
३. सुंदर मी होणार

उपयोजित मराठी-

१. सूत्रसंचालन
२. मुद्रित शोधन
३. अनुवाद
४. अनुदिनी
५. रेडिओ जॉकी

व्याकरण विभाग

१. शब्दशक्ती,
२. काव्य गुण
३. वाक्य संश्लेषण
४. काळ
५. शब्दभेद
६. निर्दोष शब्द लेखन
७. शब्दसिद्धी ,उपसर्ग घटित शब्द व प्रत्यय घटीत
८. शब्द संपत्ती- समानार्थी शब्द व विरुद्धार्थी शब्द

HINDI**1 गद्य (Prose)**

पाठ 8 (तत्सत)

पाठ 10 (महत्वाकांक्षा और लोग)

पाठ 11 (भारती का सपूत)

2 पद्य (Poetry) - 5 (आ) (बाललीला)

7 (स्वागत है)

9 गजले (अ) दोस्ती

(आ) मौजूद

3 विशेष अध्ययन- पाठ 13 (आ) अनमोल ज़िन्दगी**4 व्यवहारिक हिंदी -पाठ 16 – रेडिओ जॉकी**

पाठ 17- ई- अध्ययन: नई दृष्टि

5 व्याकरण- रस, अलंकार ,काल ,वाक्य शुद्धिकरण ,मुहावरे page no 103**6 परिभाषिक शब्दावली – 37 TO 80 (पृष्ठ क्रमांक – 107, 108)**

F.Y.J.C II Terminal Examination
Gujarati - Syllabus - 2024

- પદ્ય
2- મીરાં ચરિત્ર
5- તમે જ તમારા ખુદા બનો
6- કવિતા મને ગમે છે.

- ગદ્ય
2- પોસ્ટ આફરિસ
4- એક દિવસ મોટી
5- ભારતની મહાન વિભૂતિઓ
6- અનોખું મેલી પર્લ

સાહિત્ય વિભાગ
ગુજરાતી લોક સાહિત્ય
લોક કથાની દુનિયામાં કોલિક્યું - અનુર ગોપકળા રૂપલ

લોકગીત
સૈયર મેંદી લેશું રૂ!
હી... રંગશીયા

વ્યાકરણ
સંદિ, એક શબ્દના અનોક અર્થ, યોગ્ય વિરામચિહ્ન, શબ્દયુગ્મ
તપપદ શબ્દોનાં શિષ્ટ ભાષાનાં માન્ય રૂપો, કૃતિ પ્રયોગ

લેખન કૌશલ્ય
બ્લોગ લેખન, સંચાલન સંદિપ (Script - સૂત્રસંચાલન)
પ્રસંગ વ્યવસ્થાપન મથિની રૂપરેખા (Event Management)
ભાષાંગર

સોપડી નીચીના સ્વાદ્યાય



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Common Second Terminal Examination Time Table, March/April, 2024

**First Year Junior College (FYJC)
Timing :02:00 pm to 05:00 pm.**

DAY & DATE	COMMERCE
WEDNESDAY, 27.03.2024	ECONOMICS
THURSDAY, 28.03.2024	ENGLISH
SATURDAY, 30.03.2024	ORGANISATION OF COMMERCE AND MANAGEMENT
MONDAY, 01.04.2024	MATHEMATICS & STATISTICS / SECRETARIAL PRACTICE
TUESDAY, 02.04.2024	HINDI MARATHI FRENCH GUJARATI INFORMATION TECHNOLOGY (IT)
WEDNESDAY, 03.04.2024	BOOK-KEEPING AND ACCOUNTANCY

**Mrs. Bhavana Menon
Vice Principal**

**Mr. Parag Ajagaonkar
Principal**